



Fallbrook Quilt Guild Newsletter April 2019

April President's Message

Hi Everyone,

Spring has arrived at long last, together with lovely spring flowers dotting the hills everywhere. Southern California in the spring is such a beautiful sight.

April's meeting will bring our own Judy Ortega to talk with us about "Improving your Posture While Sewing." Also, April's workshop will bring the return of Heidi Stagno, who will teach her Free-Motion Fundamentals class.

It's that time of year again when your nominating committee of myself, Betty Hall and Dixie Johns will be calling on you for volunteering for various committees and tables for the up-coming year. If you have an interest in any particular job, please let us know. There is a fun and rewarding place for everyone.

Your Executive board has been hard at work, refining our guild by-laws to clarify the language used, as well as to introduce some new ideas. These are published in this newsletter for all members to review. If you have any questions, please do not hesitate to contact me to express your thoughts.

As always, I encourage you to please bring your projects and quilts for show and tell, it's often the best part of our meetings.

Best Regards,

Sylvia Williams

APRIL

2	DEB RAVER
8	SUSIE ALDERSON
12	TINA ESTENSEN
12	JUDY ANN ORTEGA
20	ANN ONDRAKA
21	CATHERINE CARR
23	DIANE PARKER
26	DIXIE JOHNS
30	CONNIE FOLLSTAD



Programs and Workshops

April 4, 2019 Program — Judy Ortega: Improving your Posture While Sewing

As you spend hours sewing, have you ever suffered from sore shoulders, neck or back? Join Judy as she gives us hints on how to avoid these and other problems and improve our posture while sewing.



April 6, 2019 Workshop — Heidi Stagno: Free-Motion Fundamentals

Free-Motion Fundamentals is where it all begins. In this workshop Heidi will show you a quilting style that is developed through understanding the fundamentals of design formation. Heidi will guide you through a series of exercises that will build your skills. She will outline the order in which to dissect and stitch a design onto any quilt. This workshop will also cover proper selection of threads and needles as well as how to adjust your tension.

Supply List: Heidi's Website

May 2, 2019 Program — Sandy Corbin: Making Scrappy Quilts Fresh

Sandy always has loved using lots of different fabrics in her quilts. This is what drew her to making scrappy quilts. In this lecture, she describes the different styles of scrappy quilts and shares what makes scrappy quilts fresh.

May 4, 2019 Workshop — Sandy Corbin: Galaxy Star Quilt

Join Sandy to make this wonderful star quilt based on the Iowa Star Quilts pattern, Galaxy. Any combination of fabrics will work and it looks fantastic made from scraps. Students will need to buy the pattern from Sandy; price \$10.

Supply List: Sandy's Website

FOR SALE

Much sought after Bernina 1230 sewing machine in custom Horn cabine. Like new condition, with lots of accessories, case, and manual's. Known as the "Gold Standard" of Bernina sewing machines, owners rarely part with their 1230's.

A reliable workhorse, which produces beautiful stitches and glides through many layers of fabric. Portable for classes. Your chance to own one of these gems.

Asking \$950.00 OBO

Located in Fallbrook.

Contact Loraine at 760-419-9730 or email at: dennis.loraine@gmail.com



Happy Easter

TREASURER'S REPORT — FEBRUARY 2019

INCOME:

Birthday Drawing	\$ 44.00
Cup and a 1/4	53.00
Door Prize	24.00
Membership	135.00
Ways and Means	<u>25.00</u>
Total	\$ 281.00

EXPENSES:

Quilt Show	\$ 722.45
Workshops/Programs	<u>2448.90</u>
Total	\$ 3456.51

Respectfully submitted,
Betsy Shirkey, Treasurer





QUILTS OF LOVE —March

Thank you to all of you who contributed this month.

Kris Hamblin—2

Chelley Erickson—1

Colleen Molen—1

Glenna Garret—1

Deb Raver—2

Mara Woods—1

Mary-Anne Cardamon—1

Note: Chelley Erickson also turned in a quilt in February.

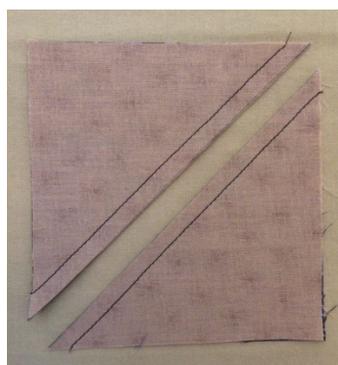
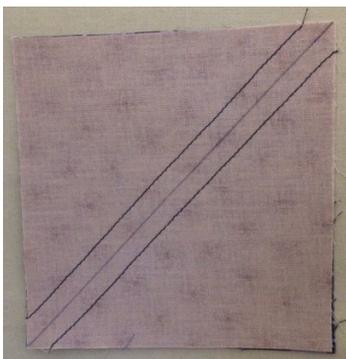
APRIL MYSTERY QUILT — Ann Turley

“Run for the Borders!”

If you haven't selected border fabric, it's time to do so. There are 2 solid borders and one pieced border. If you want both fabric borders to be the same, you will need 1-1/2yd total. If you are going scrappy like I am, then you will need 1/2yd for the 1st inside border and 3/4yd for the 3rd outside border. The 2nd border is made from the constructed units you made in February.

1. Cut 5 – 3 1/2” strips. Measure the quilt top and add a 3 1/2” border to all sides.
2. Divide the pieced border units from February into 4 stacks of 12. Sew together into 4 rows. (Refer to photo #4, below.) Sew one row to the top of the quilt and one to the bottom.
3. CORNER UNITS: Cut 2 – 5” light and 2 – 5” squares dark. 1. Draw a diagonal line on the back of both lights, then pair with the darks, right sides together. Sew 1/4” from both sides of the drawn line. 2. Cut apart on the drawn line. 3. Press to the dark and sew one to each end of the remaining 2 border strips. Sew these borders strips to opposite ends of the quilt top. (Refer to photo #4 for clarification.)

Next month we will bring it all together and call it finished!



Fallbrook Quilt Guild General Meeting Minutes - March 7, 2019

Sylvia Williams called the meeting to order.

Collette Ford introduced our speaker Shannon Brinkley.

Shannon Brinkley gave a talk about Scrappy Applique.

Collette Ford let us know about up coming programs and workshops

Betsy Shirkey gave the treasurer's report.

Mara Woods reported on membership.

Sylvia Williams gave an update for Ways and Means.

Barbara Vajda thanked people for bringing something for the snack table.

We had drawings for the Birthdays, Cup and a Quarter, Monthly Drawing.

We finished the meeting with Show and Tell.

The meeting was adjourned.

Minutes submitted by Jo Anne Russell



Fallbrook Quilt Guild Executive Board Meeting Minutes- March 15, 2019

Sylvia Williams called the meeting to order.

In attendance were Sylvia Williams, Betsy Shirkey, Jan Conklin, Dianne Parker, Dixie Johns, Sandy Scott, and Jo Anne Russell

Betsy Shirkey gave a treasurer's report.

A discussion about Ways and Means was brought up by Jan Conklin.

Sylvia Williams talked about membership, name tags, and up coming programs.

Dianne Parker gave a brief compliance report.

Betsy Shirkey introduced a treasurer's report from an old quilt show. A discussion ensued as to how we will make a few changes for the upcoming show.

Dixie Johns introduced the winner of this year's scholarship. A vote was taken to agree to the committee's choice.

The board discussed changes to the by-laws. The final wording will be reviewed by email, so they can be published in April's newsletter.

A nominating committee was formed for the 2019-2020 Quilt Guild slate of officers.

Submitted by Jo Anne Russell

Fallbrook Quilt Guild Bylaws

[delete] [add]

Article I: Name

The name of this organization shall will be the "Fallbrook Quilt Guild".

Article II. Purpose

The purpose of this organization shall will be to promote interest in all forms of quilting. It is a non-profit organization dedicated to goodwill among quilters.

Article III: Membership and Dues

Members shall will be persons who are interested in the art of quilting and take an active part in Guild activities. Each member shall will pay annual dues of \$30 due by the July meeting for the upcoming year. Members will not be required to purchase opportunity quilt tickets as part of their membership dues. However, Members are expected responsible for selling or purchasing a minimum of 30 opportunity quilt tickets, prior to the opportunity quilt raffle. since this constitutes a significant portion of the Guild's revenue Members are to provide a door prize donation the month of their birth for the Monthly Birthday Drawing. Each member is encouraged to make two or more Quilts of Love per year.

- A) The fiscal year shall will be from July 1 through June 30 of each year.
- B) The amount of the dues is to be recommended by the Executive Board and voted on by the general membership and is payable at the July Guild meeting.
- C) Membership dues after December 1 are one-half the current yearly rate. This shall will be limited to new members. Renewing members shall will pay full yearly dues.

Article IV: Officers and their Duties

A) The President shall will preside over all regular meetings and be Chairman of the Executive Board and have the option to call special meetings. The President may appoint special committees to meet specific needs of the Guild at any time. The President shall will oversee all committees and assist when necessary. The President may authorize extra expenditures not to exceed \$50.00.

B) The Vice President's office shall will be a two-year position beginning with 2nd Vice President position one year then moving up to 1st Vice President for the second year.

1) 1st Vice President shall will preside in the absence of the President and take over all the duties of that office. The 1st Vice President shall will be the Program/Workshop coordinator for the current year and may establish a committee to assist with this duty.

2) 2nd Vice President shall will assist the 1st Vice President as needed and plan the Programs/Workshops for the following year.

The 2nd Vice President will submit a detailed budget at the May Executive Board meeting including the months that the Guild will have speakers and the associated costs. Any significant changes to the actual cost exceeding \$100 per speaker will be brought before the Executive Board for approval.

C) The Secretary shall will keep an accurate record of all regular and Executive Board meetings. The Secretary shall will be responsible for supplying the President with a copy of the minutes in a timely manner and Reporting the minutes at the following meeting and shall will be responsible for all official correspondence at the direction of the President.

D) The Treasurer shall will keep an accurate record of receipts and disbursements and give a printed, itemized monthly report to the President, Secretary, Ways & Means Chairman and Newsletter Chairman. A copy of the Treasurer's report shall will be published and made available at regular scheduled meetings. The Treasurer shall will insure that all expenditures of all committees are in compliance with the annual budget and are reported accurately. The Treasurer is will provide responsible for providing an annual budget, in conjunction with the Budget Review committee, which will be published in the newsletter with copies to the President and Secretary. all members of the Executive Board. The Treasurer will keep a record of any charitable donations that the guild received during any given fiscal year.

The Treasurer will coordinate with the Quilt Show Chairman and Accounting Lead to insure all income and expenses are in compliance with generally accepted accounting principles and reported accurately. The Treasurer will coordinate with the Quilt Show Chairman, Accounting Lead and Budget Review committee for their line item budget review between May – July for submission with the remainder of the budget.

E. The Non-Profit Compliance Officer (NPCO) shall will be a two-year position on the Board with voting right and Board meeting attendance and responsibility. During the last six months of tenure, the NPCO shall will mentor and train a new candidate to assume duties and responsibilities at the beginning of a new two-year term. The duties assigned to the NPCO shall will include maintaining a procedural binder of all communication, reports, insurance and records regarding the Guild's compliance with Federal, State, and local agencies, and will insure that the Fallbrook Quilt Guild is in legal compliance at all times. The NPCO shall will act as liaison with Federal, State, and local agencies for the Guild, and will bring any changes and recommendations to the Executive Board as these occur in a timely manner. The NPCO will coordinate with the Guild Treasurer, Quilt Show Accounting Lead and/or Ways & Means Chairman to prepare reports submitted to governmental agencies. The NPCO will insure that Roberts Rules of Order are adhered to at Guild meetings and Executive Board meetings.

Article V. Executive Board

The Executive Board shall will consist of the President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Non-Profit Compliance Officer and these standing committee chairmen: Membership, Newsletter, and Ways and Means. The Executive Board shall will conduct the routine business of the Guild, authorize unbudgeted expenditures not to exceed \$100.00, and make recommendations for needed budget changes. All Board members must be present or polled in order to vote on any matter before the Board relating to any change of Guild policy. Each member of the Board shall will have one (1) vote at Board meetings. In the case of a co-chaired committee, the committee shall will have one (1) vote. If there is a disagreement between the co-chairmen regarding the vote, their vote will be disallowed. No officer shall will serve more than four (4) three (3) consecutive years on the Board and no more than two (2) years in the same position. At the end of four (4) three (3) years an officer must step down. After one (1) year has passed, the retiring officer may again run for an Executive Board position. The Executive Board may approve an extension of the two and four-year limits. In the event an officer or committee chair is unable to fulfill their position, the executive board shall will appoint a replacement.

Article VI: Meetings

- A) Regular meetings shall will be the first Thursday of each month.
- B) Executive Board meetings shall will be at the discretion of the President. Executive Board Meetings will be held monthly and will follow Roberts Rules of Order. All Executive Board members are required to attend Board meetings.
- C) When the date, time or place of a regular meeting is changed, the membership shall will be notified in advance.
- D) The fee for workshops shall will be charged in proportion to the teacher's fee. The fee to non-members, if the workshop has not been filled by the membership, shall will be determined by the cost to the Guild.
- E) In the event a guest speaker at a regular meeting charges a fee, guest admission that is recommended by the Executive Board will be charged.

Article VII: Elections

- A) The Board shall will appoint a nominating committee of three members at the March meeting.
- B) The nominating committee shall will submit a slate of candidates for the offices at the April meeting.
- C) Nominations may be made from the floor provided the approval of the nominee has been secured in advance.
- D) Officers shall will be elected by a quorum of members in good standing at the May meeting. A quorum shall will consist of a simple majority of those present.
- E) Installation of officers shall will be at the June Guild meeting.

Article VIII: Committees

- A) Chairmen of standing committees shall will be elected by the membership. Each committee chairman selects necessary committee members.
- B) To serve as a Guild officer or committee member the individual must be a member in "good standing". A "member in good standing" is defined as an individual who has paid the required dues for the current year and purchased 30 Opportunity Quilt Tickets.
- C) Committee chairmen cannot arbitrarily change or omit the duties of their position as outlined in the job descriptions or by established procedure without a majority vote of the Board.
- D) All committee chairmen are required to keep their procedure manuals updated and to make this information available to their successors at the joint June Executive Board meeting.
- E) All committee chairmen are required to Committee chairs must submit a written report and budget to the board annually, by the July Executive Board meeting. Copies of this report shall go to the President, Treasurer, and their respective committee's procedure manual. If no budget is submitted, the Executive Board will determine their budget for the new fiscal year.
- F) Standing committees of the Guild shall will be:
 - 1. Membership
 - 2. Ways and Means

Standing Committees and Their Duties:

Ways and Means:

Print and distribute opportunity quilt tickets to Guild members. **Keep an accurate record of sales upon receipt of payment for tickets and track the ticket sales by Guild member. Prepare an annual raffle report summary for the period September 1 – August 31st and submit to the NPCO for reporting to the State of by September 10th of each year. be responsible for Showing and displaying the opportunity quilt in appropriate places, make monthly reports on sales, and inform the membership of upcoming ticket sale locations. The Chairman may establish a committee to assist with ticket sales. Announce the Guild member selling the most tickets during the fiscal year and draw the winning ticket for the Opportunity Quilt at the June Guild meeting.**

Membership:

Collect dues, keep an accurate record of attendance at the Guild meetings, introduce new members and guests at the Guild meetings. **and provide new members with a gift bag. Provide the Newsletter committee, the Directory committee, and Executive Board a list of new members and their addresses. Provide the Newsletter committee with the list of birthdays each month. Provide guidance to the Friendship Groups committee as needed.**

Special committees **shall consist of may include:**

Audit	Birthday Drawings	Block of the Month	
Budget Review	Cup and a Quarter	Design & Construct Opportunity Quilt	
Directory	Door Prize	Friendship Groups	
Historian	Hospitality	Newsletter Newsletter Distribution	
Nominating	Publicity	Quilts of Love	Quilt Show
Scholarship	SCCQG Representative	Sunshine	Website

The duties and functions of these committees are set forth in the **following** job descriptions. **Specific policy and procedures are set out in each committee procedure manual and materials.**

Special Committee Job Descriptions:

Audit:

Two (2) members from the general membership **shall will** be appointed in May to audit the **out-going** treasury books for the ending fiscal year. The newly elected Treasurer will be present for the audit. Provide an oral report at the **July August** Guild meeting, followed by a written report.

Birthday Drawings:

Sell tickets and distribute (by drawing) the quilt related birthday **donations items** (provided by members in the month of their birth) at monthly meetings. Transfer monies and obtain a receipt from the Treasurer. **Notify the Newsletter chairman of the members' birthdays for the upcoming month.**

Block of the Month:

Design and/or choose a block for the membership to make each month. Make and present a sample to the membership to view. Keep a record of the pattern used and the size. Transfer this record to incoming BOM chairs as a permanent and ongoing record. **Transfer monies collected, if any, and obtain a receipt from the Treasurer. Report any activity at the monthly meetings. Provide current pattern and instructions to Website chairman for publication on the Guild website.**

Budget Review:

The Budget Review committee will consist of the President, Treasurer, NPCO and others as determined by the above-mentioned officers. Review the budgets of all the Offices and committees submitted to the Executive Board along with the prior fiscal year's income and expenses. Prepare a current year budget and a projection for the following year to reflect the anticipated cash flow. Submit the budget to the Executive Board at the July Executive Board meeting for review. Prepare the final budget for presentation to the general membership at the August meeting. A member from this committee who does not write/sign checks or make deposits will prepare monthly bank reconciliations in coordination with the Treasurer.

Cup and a Quarter:

Enlist **at least** one volunteer each month to provide a cup filled with 6 to 8 fabric "fat quarters" of their choice for use as a raffle item, sell tickets and draw the winning ticket. Transfer monies and obtain a receipt from the Treasurer.

Design and Construction:

Oversee design, construction, and quilting of the opportunity quilt. Provide a prize for the individual selling the most tickets. **Coordinate with the Ways and Means Chairman as needed. Provide photo and all quilt information to Website chairman for publication on the Guild website.**

Directory:

Compile an annual directory containing the names of all members in good standing, the bylaws, founding members, past presidents, officers and committee chairs and their phone numbers, the program schedule for that year, and a disclaimer for the unauthorized reproduction of any of the directory's contents. Prepare directory for distribution at the September meeting.

Door Prize:

Acquire and display a door prize (such as a mini-quilt, baskets, dolls, etc.) and sell tickets. Draw the name of a winner at each meeting. Transfer monies and obtain a receipt from the Treasurer.

Friendship Groups:

Establish new friendship groups. Help new members integrate with existing groups. Maintain a list of Guild friendship groups and meeting schedules. Promote friendship group activities.

Historian:

Assemble a photographic record of the events, activities, and achievements of the Guild and its members. Take photos of members' quilts for publication on the Guild website. Submit bills to the Treasurer.

Hospitality:

Arrange for refreshments and necessary supplies for the regular meetings, set up, take down, and oversee cleanup of the kitchen and general area.

Newsletter:

Compile and edit "The Village Quilter" Guild newsletter for the membership on a monthly basis. The newsletter shall will contain information regarding Guild meetings, activities, and related information. Closing date for all information to be published will be **the 20th of each month. at the discretion of the committee. List the members with upcoming birthdays in the newsletter with a reminder to provide a donation for the Birthday Drawing committee in their birthday month. Provide current month's newsletter to Website chairman for publication on the Guild website. Fees for advertising in the Newsletter will be set by the Executive Board.**

Newsletter Distribution:

Collect from the printer the completed newsletter, stamp, staple, and mail in a timely fashion to all members in the Guild.

Nominating:

Solicit nominees for election to the Executive Board (President, 1st and 2nd Vice Presidents, Secretary, Treasurer, **Newsletter, NCPO, Ways and Means, and Membership**). Announce slate of nominees at the April meeting. Solicit volunteers for special committee chairmen.

Publicity:

Publicize the events and activities of the Guild as deemed necessary to inform the Guild and the public of current events in the local and national quilting community and report newsworthy items pertaining to the quilt-related achievements of the members.

Quilts of Love:

Provide supplies needed for making the quilts, disburse the supplies to members of the Guild, collect finished quilts, and deliver to the appropriate charities. **Keep accurate records of the donations.**

Quilt Show

Organize committees to run the quilt show. **(All activities are detailed in the Quilt Show Chairperson's manual and materials.)** Each Guild member is strongly encouraged to participate in the Quilt Show in some capacity other than exhibiting a quilt. **The Quilt Show committee will have a designated Accounting Lead who will work with the Guild Treasurer and Executive Board. Quilt Show Chairman and Accounting Lead will submit a detailed line item budget annually no later than the May Guild meeting each year to the Executive Board. The Quilt Show budget will be reviewed by the Guild Treasurer and the Budget Review committee for clarifications and recommendations.**

A member of the Guild who is not on any Quilt Show committee will be selected as the fiscal assessor to provide oversight of all Quilt Show expenditures and ensure the show is operating within budget.

Scholarship:

By the fall of each year, update scholarship application forms and make available to area high schools. Submit a press release to the Village News advertising the scholarship availability. **When the budget review committee designates scholarship monies are available, provide the information to area candidates in a timely manner as outlined in the scholarship notebook, or as directed by the board.**

In early spring, review and evaluate all scholarship applications. Present applications and a recommendation of the chosen recipient to the Board for confirmation. If the recipient's high school holds a scholarship assembly, effort **shall will** be made to have Guild representative in attendance. When qualifications have been met, including verification of enrollment, introduce the winning candidate at a Guild meeting. **Provide scholarship application form and letter to Website chairman for publication on the Guild website.**

Southern California Council of Quilt Guilds Representative:

Attend the SCCQG quarterly meetings, vote on behalf of the general membership if required, and inform the membership of all news reported.

Sunshine:

Send appropriate cards to Guild members.

Website

Maintain and update the Guild website including development of new pages as required. Upload new images and new and revised pages to the web server as needed. Submit invoice(s) for domain name and hosting fees to the Guild Treasurer.

Article IX: Amendments

An affirmative vote of the majority membership in attendance is needed for a proposed amendment to be included in the bylaws. In order to have the proposed amendment considered, the amendment must be presented **and approved by** to the Board at an Executive Board meeting, **read reported** at the next general meeting, published in the newsletter, and voted on by the membership at the following monthly meeting.

Standing Rules:

A) A majority vote by the membership will carry all motions presented.

Bylaws were adopted at the April 1987 meeting.

Revised May, 1989

Revised May, 1990

Revised January, 1993

Revised May, 1994

Revised August, 1996

Revised March, 1998

Revised October, 2000

Revised December, 2003

Revised April, 2004

Revised March, 2005

Revised September, 2005

Revised September, 2011

Revised September, 2012

Revised September, 2014

Revised August, 2016

Revised August, 2017

Revised May, 2019



REMINDER

Next meeting is **APRIL 4 AT 6:30P** at the Fallbrook Community Center.

Don't forget;

Name tag

Show and Tell Quilts

Quilts of Love

Birthday Girls door prizes



**The Newsletter deadline is the 20th of each month.
QUILTDLT@AOL.COM — Diane Trappen**

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